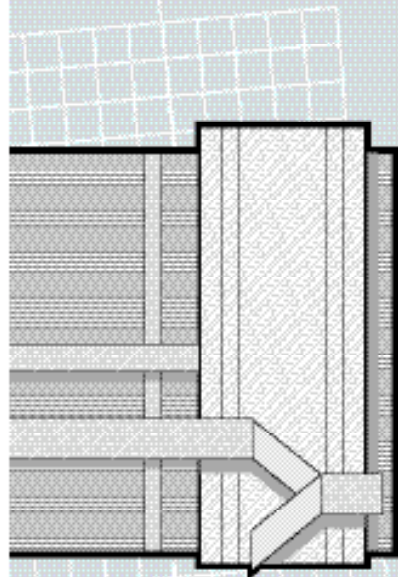


4

**Serials (Journals, Magazines, Newspapers)**  
Microfilms      Citrix Terminals  
Newspapers      Newspaper Indexes  
Current Periodicals      Media Room  
Film Reader

3

**Reference**  
Reference Desk      Reference Collection  
Computers      ERIC Microfiche  
Curriculum Lab      Government Documents  
Online Search Services



**Monday -Thursday** 8am-11pm  
**Friday** 8am-5 pm  
**Saturday** 9am-4pm  
**Sunday** 2pm-10pm

Library Hours

Special hours during vacation periods, holidays and snow days will be posted at the library entrances. Hours are posted on the Library homepage at <http://library.ccsu.edu/>

Central Connecticut State University's

**ELIHU**   
**BURRITT**  
Library

2

**Circulation (Library Entrances)**  
Reserve Reading Room      Circulation Desk  
Interlibrary Loan Dept      Citrix Terminals  
Head of Special Collections      Rare Books  
Caribbean Studies Center      Blue Chip Vending

1

**Acquisitions**  
Collection Development      Rest Rooms  
Library Systems Office      Vending



Elihu Burritt Library  
Central Connecticut State University  
1615 Stanley St. New Britain, CT 06050  
**Phone** 860-832-2055  
**Fax** 860-832-2118

## CONSULS

CONSULS is the Connecticut State University Library System online catalog. Use it to find books, videos, hard copy journals and magazines, etc. It can be accessed from computers in the library or on the library's website at <http://library.ccsu.edu/>.

## Circulation

Location: Second Floor  
832-3404

The library's circulating book collection is located on stacks 3-6. Videos, CDs, DVDs, audio tapes and music scores are located in the Media Room on the fourth floor.

You must present a current CCSU ID to take out materials. You may have a maximum of 25 items checked out at one time. Most books may be checked out for four weeks and may be renewed once if not on hold for another person. Materials from the Media Room may be checked out for two weeks and cannot be renewed. A fine of 10 cents per day per item will be charged for overdue materials.

## Reference

Location: Third Floor  
832-2060

The Reference Department is located on the third floor. There is always a Librarian on duty at the Reference Information Desk to assist students and faculty with research and electronic database questions. Students can also call 832-2060 for research help or for further information.

## Electronic Databases

Most of the library's electronic databases for retrieving online journal and magazine articles can be accessed through the library's website: <http://library.ccsu.edu/>. Computers are also available on the third floor to access these databases, the World Wide Web and Microsoft Office.

Government Documents  
Government Documents are also located on the third floor. The CCSU library is a selective depository and receives a wide variety of publications from the Federal Government including agency reports, statistics, periodicals and Congressional hearings.

Instruction - LSC 150 - Library Resources and Skills, a one credit, semester long class, is offered to students and faculty in the Spring and Fall semesters.

## Online Search Services

Online search services assist faculty, staff, students, and other Connecticut library users with research. OSS has access to over 500 databases through DIALOG, CDP, First Search, and the World Wide Web.

Requests can be sent to [chase@ccsu.edu](mailto:chase@ccsu.edu) or called into at 832-2060 and results can be accessed via e-mail or in paper copy. Requests should be made three days in advance.

## Periodicals Department

Location: Fourth Floor  
832-2072

This department houses hardcopy journals and magazines, microforms, and newspapers. Current periodicals are on display in the reading room and older bound periodicals are located on stacks 7 & 8.

## Reserve Room

Location: Second Floor  
832-3406

The Reserve Room offers traditional reserves for short-term loan of books, journals, photocopied readings, videos, CDs and CDs required for a particular course. In addition, the Reserve Room offers digital course reserves for 24-hour access to book chapters, journal articles, class notes and sound files from any computer with an internet connection. Both traditional and digital course reserves are accessible from the Course Reserve section of CONSULS. A student ID is needed to borrow Reserve Room materials and a library PIN is also needed for accessing digital reserves.

## Interlibrary Loan

Location: Second Floor  
832-3406

Interlibrary Loan allows the CCSU library to borrow materials from other libraries. You may use ILL if you need a book that is not available at any of the CSU libraries, or if you need an article that is not owned by the CCSU library. Electronic request forms are available from the library's homepage at <http://library.ccsu.edu/ill/>.

## Curriculum Lab

Location: Third Floor  
832-2071

The Curriculum Lab serves student teachers, education students, and faculty in the School of Education & Professional Studies. Over 40,000 print and non-print materials are available to assist educators in lesson planning, classroom management and student assessment.

Print materials include fiction and nonfiction for children and young adults, textbooks, magazines, and professional resources for teachers. Non-print materials include teaching aids and games, audiotapes, videotapes, and CD-ROM programs. Equipment is available to preview materials.

## Curriculum Lab Web Site

[http://www.ccsu.edu/library/newsdu/updates/Beginnimg/curriculum\\_lab.htm](http://www.ccsu.edu/library/newsdu/updates/Beginnimg/curriculum_lab.htm) The site contains an electronic version of the subject bibliographies prepared by the Curriculum Lab staff, annotated video catalog, listings of award winning books in children's literature, and links to educational web sites.

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## Special Collections

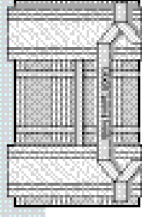
Location: Second Floor  
832-2066

Special Collections is located on the second floor next to the Reserve Reading Room. This department houses a rare book collection, the University Archives, CCSU Faculty publications as well as maintain the Polish Heritage Collections and the ABLE Archives.

## Using the Library At Home

By logging into CentralPipe with your BlueNet ID and clicking the "Library Digital Resources" link, the library's subscription databases and E-journal collections will be available to you off-campus.

You can access Digital Resources directly from the Burnit Library homepage. When you click on any of the database links, a new window will open asking for your CCSU BlueChip ID number and CONSULS PIN. If you've never set a PIN, instructions for doing so are available on the login page. The PIN code can be any combination of letters and numbers. You should select one that is easy to remember but difficult for others to guess.



## 4 Serials (Journals, Magazines, Newspapers)

Microfilms  
Clibx Terminals  
Newspaper Indexes  
Current Periodicals  
Media Room  
File Reader

## 3 Reference

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Reference Collection  
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Curriculum Lab  
Government Documents  
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## 1

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